

Ref: D/NJ/BSE/18 Date: 03.08.2018

BSE Limited 'Phiroze Jeejebhoy Towers' Dalal Street <u>MUMBAI- 400001</u> 022-2272-1072/3121

Dear Sir,

Sub: <u>Board Meeting Notice and Trading Window Closure for Insider Trading as required under SEBI</u> (<u>Prohibition of Insider Trading</u>) <u>Regulations</u>, 2015.

Ref: Company Code No. 530959

Notice is hereby given that a meeting of the Board of Directors of the Company is scheduled to be held on Monday, 13th August, 2018 at 4:30 p.m. at its Registered Office at 3B, Lal Bazar Street, Kolkata-700001, inter alia for the following matters:

- 1. To discuss, consider, approve and take on record the Unaudited Financial Results of the Company for the quarter ended 30^{th} June, 2018
- 2. To discuss, consider, approve and take on record the Annual Audited Financial Statements of the Company for the financial year ended 31st March, 2018.
- 3. To consider recommendation of payment of dividend for the financial year 2017-18 ended on March 31, 2018, if any, subject to approval of the Members at the ensuing Annual General Meeting.
- 4. To fix Date, Venue and Time for convening forthcoming Annual General Meeting of the Company and to fix book closure dates.
- 5. To consider and approve the draft Notice of 107th Annual General Meeting of the Company.



Further, in accordance with Code of Conduct for Prevention of Insider Trading framed by the Company pursuant to the Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015, the Trading Window for dealing in the securities of the Company will be closed from August 6, 2018 to August 15, 2018 (both days inclusive) i.e., completion of 48 hours after the announcement of the financial results of the Company to Stock Exchanges. Accordingly all Insiders (including Directors/ Officers/ Designated Employees and Connected Persons as per Company's Insider Code) and their immediate relatives are being intimated not to enter into any transaction involving the securities of the Company during the aforesaid period of closure of trading window in view of consideration of the above.

Thanking you,

Yours faithfully
For DIANA TEA COMPANY LIMITED

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NAMRATA JAIN

<u>COMPANY SECRETARY & COMPLIANCE OFFICER</u>

MEMBERSHIP NO.51075