DIANA TEA COMPANY LTD Diana • Baintgoorie • Good Hope

Ref: DTCL/BSE/20 Date: 31st January, 2020

To, The Bombay Stock Exchange Ltd The Corporate Relationship Department 'Phiroze Jeejebhoy Towers' Dalal Street, Fort Mumbai- 400001

Scrip Code No. 530959

Dear Sir,

Sub: <u>Board Meeting Notice and Trading Window Closure for Insider Trading as required under SEBI</u> (Prohibition of Insider Trading) Regulations, 2015

Notice is hereby given pursuant to Regulation 29 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, that a meeting of the Board of Directors of the Company is scheduled to be held on Thursday, 13th February, 2020 at 4:30 P.M. at its Registered Office at 3B, Lal Bazar Street, Kolkata-700001, inter alia to discuss, consider, approve and take on record the Un-audited Financial Results of the Company for the third quarter and nine months ended on 31st December, 2019.

Further, in continuation to our intimation dated 28th December, 2019, pursuant to BSE Limited (BSE) circular no. LIST/COMP/01/2019-20 and in accordance with the Company's Code of Internal Procedures and Conduct for Regulating, Monitoring and Reporting of Trading by Designated Persons, the Trading Window for dealing in the securities of the Company has been already closed for all the Directors, Officers, Designated persons and their immediate relatives of the Company from Wednesday, January 01, 2020 and shall remain closed till Saturday February 15 ,2020 (both days inclusive) i.e., completion of 48 hours after the announcement of the financial results of the Company to Stock Exchanges.

This is for your information and record.

Yours faithfully

For DIANA TEA COMPANY LIMITED

ushree Biswas

ANUSHREE BISWAS COMPANY SECRETARY & COMPLIANCE OFFICER MEMBERSHIP NO. 40821

AARES GROUP

Regd. Office : Sir RNM House (4th Floor), 3B, Lal Bazar Street, Kolkata - 700 001 Phone : 2248 8672, 4066 1590-93, Fax : 2248 7571 E-mail : contactus@dianatea.in Website : www.dianatea.in CIN : L15495WB1911PLC002275