

Ref : DTCL/ BSE /2020 Date : 14th August, 2020

To, BSE Limited Department of Corporate Affairs 'Phiroze Jeejeebhoy Towers' 25th Floor, Dalal Street, Mumbai- 400 001

Scrip Code: 530959

Sub: <u>Intimation under Regulation 42 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015</u>

This is to inform that the 109th Annual General Meeting of the Company will be convened on Thursday, 24th September, 2020 at 03:00 p.m. through Video Conferencing / Other Audio Video Means (VC/OAVM) facility in compliance with the applicable provisions of the Companies Act, 2013, Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 read with General Circular Nos.14/2020, 17/2020 and 20/2020 dated 8th April 2020, 13th April 2020 and 5th May 2020, respectively, issued by the Ministry of Corporate Affairs ("MCA Circulars") and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May 2020 issued by the Securities and Exchange Board of India ("SEBI Circular").

In terms of Section 91 of Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please note that the Register of Members and the Share Transfer Books of the Company will remain closed from Thursday, 17th September, 2020 to Thursday, 24th September, 2020 (both days inclusive) for the purpose of Annual General Meeting. The Cut-off date for reckoning the voting rights of the members for remote e-Voting and e-Voting on the day of the 109th AGM is Thursday, 17th September, 2020.

Please acknowledge receipt.

Thanking you, Yours faithfully

For DIANA TEA COMPANY LIMITED

ushree Biswas

ANUSHREE BISWAS

COMPANY SECRETARY & COMPLIANCE OFFICER

MEMBERSHIP NO. 40821