



Ref: D/BSE/18  
Date: July 18, 2018

To  
The Department of Corporate Affairs  
Bombay Stock Exchange Limited  
'Phiroze Jeejeebhoy Towers'  
25<sup>th</sup> Floor  
Dalal Street,  
Mumbai- 400 001

Dear Sirs,

Sub: **Reconciliation of Share Capital Audit Report for the Quarter ended 30<sup>th</sup> June, 2018**

Ref: **Company Code No. 530959**

With reference to the above, please find enclosed herewith a copy of the Reconciliation of Share Capital Audit Report of our company issued on 18<sup>th</sup> July, 2018 by Mr. Mohan Ram Goenka, Company Secretaries, Kolkata for the quarter ended 30<sup>th</sup> June, 2018 for your information and record

Please acknowledge receipt.

Thanking you,

Yours faithfully  
For DIANA TEA COMPANY LIMITED

*Namrata Jain*

NAMRATA JAIN  
COMPANY SECRETARY & COMPLIANCE OFFICER

Encl : a/a

**AARES GROUP**

Regd. Office : Sir RNM House (4th Floor), 3B, Lal Bazar Street, Kolkata - 700 001  
Phone : 2248 8672, 4066 1590-93, Fax : 2248 7571 E-mail : [contactus@dianatea.in](mailto:contactus@dianatea.in)  
Website : [www.dianatea.in](http://www.dianatea.in) CIN : L15495WB1911PLC002275

**RECONCILIATION OF SHARE CAPITAL AUDIT REPORT**

- (1) For Quarter Ended 30th June, 2018
- (2) ISIN INE012E01035
- (3) Face Value Rs.5/- each\*
- (4) Name of the Company Diana Tea Company Limited
- (5) Registered Office Address 3B, Lal Bazar Street, Kolkata- 700 001
- (6) Correspondence Address -do-
- (7) Telephone & Fax Nos. 033-2248 8672/40661590-93 Fax.: 033 2248 7571
- (8) Email Address contactus@dianatea.in
- (9) Names of the Stock Exchanges where the Company's securities are listed : Calcutta, Mumbai, Ahmedabad and Delhi

	Number of Shares	% of Total Issued Cap.
(10) Issued Capital	14991000	100%
(11) Listed Capital (Exchange-wise) (as per Company records)	Kolkata	14991000
	Mumbai	14991000
	Ahmedabad	14991000
	Delhi	14991000
(12) Held in dematerialised form in NSDL	12,362,542	82.47
(13) Held in dematerialised form in CDSL	2,530,959	16.88
(14) Physical	97,499	0.65
(15) Total No. of Shares (12+13+14)	14,991,000	100.00
(16) Reasons for difference if any, between (10&11), (10&15), (11&15) :	The Company is in the process of Delisting of its Equity shares from Kolkata, Ahmedabad & Delhi Stock Exchanges.	

(17) Certifying the details of changes in share capital during the quarter under consideration as per Table below :-

Particulars****	No. of Shares	Applied/ Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin, appr. Pending for SE (Specify Names)
-nil-	-nil-	-nil-	-nil-	-nil-	-nil-	-nil-

\*\*\*\*Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)

- (18) Register of Members is updated (Yes/No) if not, updated upto which date YES
- (19) Reference of previous quarter with regards to excess dematerialised shares, if any. NO
- (20) Has the Company resolved the matter mentioned in point No. 19 above in the current quarter? If not, reason why? N.A.
- (21) Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of Shares	Reasons for delay
Confirmed after 21 Days	-nil-	-nil-	-nil-
Pending for more than 21 days	-nil-	-nil-	-nil-

- (22) Name, Telephone & Fax No. of the Compliance Officer of the Company CS Namrata Jain  
033-2248 8672/40661590-93 Fax.: 033 2248 7571
- (23) Name, Address, Tel. & Fax No., Regn. No. of the Auditor M.R. Goenka, FCS, 46, B.B.Ganguly Street, Kol-1  
Phone : 033-2237 9517 CP No. 2551
- (24) Appointment of common agency for share registry work if yes (name & address) Mareshwari Datamatics (P) Ltd.  
23, R N Mukherjee Rd, Kolkata-700001
- (25) Any other detail that the auditor may like to provide (e.g. BIFR Company, delisting from SE, Company changed its name etc.) The Company is in the process of De-listing of its equity shares from Stock Exchanges. therefore the further Listing Shares application has been not moved to Stock Exchanges except BSE.

Plac Kolkata  
Date : 18.07.2018

Name of the Company Secretary : Mohan Ram Goenka  
C.P.No: 2551

