



Ref: DTCL/AB/BSE/20

Date: October 14, 2020

To
BSE Ltd
Department of Corporate Affairs
'Phiroze Jeejeebhoy Towers'
25th Floor
Dalal Street,
Mumbai- 400 001

Dear Sir/Madam,

Sub: Reconciliation of Share Capital Audit Report for the half year ended 30th September, 2020

Ref: Scrip Code : 530959

With reference to the above, please find enclosed herewith a copy of the Reconciliation of Share Capital Audit Report of our company issued on 12th October, 2020 by Mr. Mohan Ram Goenka, Company Secretaries, Kolkata for the half year ended 30th September, 2020 for your information and record.

Please acknowledge receipt.

Yours faithfully

For DIANA TEA COMPANY LIMITED

ANUSHREE BISWAS
COMPANY SECRETARY & COMPLIANCE OFFICER
MEMBERSHIP NO. 40821

Encl: a/a

AARES GROUP

Regd. Office : Sir RNM House (4th Floor), 3B, Lal Bazar Street, Kolkata - 700 001
Phone : 2248 8672, 4066 1590-93, Fax : 2248 7571 E-mail : contactus@dianatea.in
Website : www.dianatea.in CIN : L15495WB1911PLC002275

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

- (1) For Quarter Ended
- (2) ISIN
- (3) Face Value
- (4) Name of the Company
- (5) Registered Office Address
- (6) Correspondence Address
- (7) Telephone & Fax Nos.
- (8) Email Address
- (9) Names of the Stock Exchanges where the Company's securities are listed :

(10) Issued Capital

- (11) Listed Capital (Exchange-wise)
(as per Company records)

Kolkata
Mumbai
Ahmedabad
Delhi

Number of Shares	% of Total Issued Cap.
14991000	100%
14991000	100.00%
14991000	100.00%
14991000	100.00%
14991000	100.00%

- (12) Held in dematerialised form in NSDL

12,424,613	82.88
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- (13) Held in dematerialised form in CDSL

2,479,014	16.54
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- (14) Physical

87,373	0.58
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- (15) Total No. of Shares (12+13+14)

14,991,000	100.00
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- (16) Reasons for difference if any, between (10&11), (10&15), (11&15) :

The Company is in the process of Delisting of its Equity shares from Kolkata, Ahmedabad & Delhi Stock Exchanges.

- (17) Certifying the details of changes in share capital during the quarter under consideration as per Table below :-

Particulars****	No. of Shares	Applied/ Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin, appr. Pending for SE (Specify Names)
--nil--	--nil--	--nil--	--nil--	--nil--	--nil--	--nil--

***Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)

- (18) Register of Members is updated (Yes/No)
if not, updated upto which date

YES

- (19) Reference of previous quarter with regards to excess dematerialised shares, if any.

NO

- (20) Has the Company resolved the matter mentioned in point No. 19 above in the current quarter? If not, reason why?

N.A.

- (21) Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of Shares	Reasons for delay
Confirmed after 21 Days	--nil--	--nil--	--nil--
Pending for more than 21 days	--nil--	--nil--	--nil--

- (22) Name, Telephone & Fax No. of the Compliance Officer of the Company

CS Anushree Biswas w.e.f. 13.08.2019
033-2248 8672/40661590-93 Fax.: 033 2248 7571
Ramesh Kr Jhunjhunwala upto 12.08.2019

- (23) Name, Address, Tel. & Fax No., Regn. No. of the Auditor

M.R. Goenka, FCS, 46, B.B.Ganguly Street, Kol-1
Phone : 033-2237 9517 CP No. 2551

- (24) Appointment of common agency for share registry work

if yes (name & address) Maheshwari Datamatics (P) Ltd.
23, R N Mukherjee Rd, Kolkata-700001

- (25) Any other detail that the auditor may like to provide (e.g. BIFR Company, delisting from SE, Company changed its name etc.)

The Company is in the process of De-listing of its equity shares from Stock Exchanges. therefore the further Listing Shares application has been not moved to Stock Exchanges except BSE.

UDIN No.: F004515B000921618

Plac Kolkata
Date : 12.10.2020



Name of the Company Secretary : Mohan Ram Goenka
C.P.No: 2551