

Ref: DTCL/AB/BSE/22

Date: April 12, 2022

**To,
BSE Limited
The Manager
Corporate Relationship Department
1st Floor, New Trading Wing,
Rotunda Building,
'Phiroze Jeejeebhoy Towers'
Dalal Street, Fort,
Mumbai – 400 001**

Dear Sir/Madam,

Sub: Reconciliation of Share Capital Audit Report for the Quarter ended 31st March, 2022

Ref: Scrip Code No. 530959

With reference to the above, please find enclosed herewith a copy of the Reconciliation of Share Capital Audit Report of our company issued on 11th April, 2022 by M/s. MR & Associates, Practising Company Secretaries, Kolkata for the quarter ended 31st March, 2022 and received by us on 12th April, 2022 for your information and record.

Please acknowledge receipt.

Yours faithfully

For DIANA TEA COMPANY LIMITED

Anushree Biswas



ANUSHREE BISWAS
Company Secretary & Compliance Officer

Encl: a/a

AARES GROUP

Regd. Office : Sir RNM House (4th Floor), 38, Lal Bazar Street, Kolkata - 700 001
Phone : 2248 8672, 4066 1590-93, Fax : 2248 7571 E-mail : contactus@dianatea.in
Website : www.dianatea.in CIN : L15495WB1911PLC002275

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

- (1) For Quarter Ended 31st March, 2022
- (2) ISIN INE012E01035
- (3) Face Value Rs.5/- each*
- (4) Name of the Company Diana Tea Company Limited
- (5) Registered Office Address 3B, Lal Bazar Street, Kolkata- 700 001
- (6) Correspondence Address -do-
- (7) Telephone & Fax Nos. 033-2248 8672/40661590-93 Fax.: 033 2248 7571
- (8) Email Address contactus@dianatea.in
- (9) Names of the Stock Exchanges where the Company's securities are listed : Calcutta, Mumbai, Ahmedabad and Delhi

- (10) Issued Capital
- (11) Listed Capital (Exchange-wise)
(as per Company records)

Kolkata
Mumbai
Ahmedabad
Delhi

| Number of Shares | % of Total Issued Cap. |
|------------------|------------------------|
| 14991000 | 100% |
| 14991000 | 100.00% |
| 14991000 | 100.00% |
| 14991000 | 100.00% |
| 14991000 | 100.00% |

- (12) Held in dematerialised form in NSDL

| | |
|------------|-------|
| 12,096,028 | 80.69 |
|------------|-------|

- (13) Held in dematerialised form in CDSL

| | |
|-----------|-------|
| 2,817,175 | 18.79 |
|-----------|-------|

- (14) Physical

| | |
|--------|------|
| 77,797 | 0.52 |
|--------|------|

- (15) Total No. of Shares (12+13+14)

| | |
|------------|--------|
| 14,991,000 | 100.00 |
|------------|--------|

- (16) Reasons for difference if any, between (10&11), (10&15), (11&15):

The Company is in the process of Delisting of its Equity shares from Kolkata, Ahmedabad & Delhi Stock Exchanges.

- (17) Certifying the details of changes in share capital during the quarter under consideration as per Table below :-

| Particulars**** | No. of Shares | Applied/ Not Applied for listing | Listed on Stock Exchanges (Specify Names) | Whether intimated to CDSL | Whether intimated to NSDL | In-prin, appr. Pending for SE (Specify Names) |
|-----------------|---------------|----------------------------------|---|---------------------------|---------------------------|---|
| -nil- | -nil- | -nil- | -nil- | -nil- | -nil- | -nil- |

****Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)

- (18) Register of Members is updated (Yes/No)
If not, updated upto which date

YES

- (19) Reference of previous quarter with regards to excess dematerialised shares, if any.

NO

- (20) Has the Company resolved the matter mentioned in point No. 19 above in the current quarter? If not, reason why?

N.A.

- (21) Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

| Total No. of demat requests | No. of requests | No. of Shares | Reasons for delay |
|-------------------------------|-----------------|---------------|-------------------|
| Confirmed after 21 Days | -nil- | -nil- | -nil- |
| Pending for more than 21 days | -nil- | -nil- | -nil- |

- (22) Name, Telephone & Fax No. of the Compliance Officer of the Company

CS Anushree Biswas, Co. Sec & Compliance Officer
033-2248 8672/40661590-93 Fax.: 033 2248 7571
Ramesh Kr Jhunjhunwala upto 12.08.2019

- (23) Name, Address, Tel. & Fax No., Regn. No. of the Auditor

M.R. Goenka, FCS, 46, B.B.Ganguly Street, Kol-1
Phone : 033-2237 9517 CP No. 2551

- (24) Appointment of common agency for share registry work

If yes (name & address) Maheshwari Datamatics (P) Ltd.
23, R N Mukherjee Rd, Kolkata-700001

- (25) Any other detail that the auditor may like to provide (e.g. BIFR Company, delisting from SE, Company changed its name etc.)
The Company is in the process of De-listing of its equity shares from Stock Exchanges, therefore the further Listing Shares application has been not moved to Stock Exchanges except BSE.

UDIN No.: F004515D000066962

For MR & Associates

Name of the Company Secretary : Mohan Ram Goenka, Partner
C.P.No: 2551

Plac Kolkata
Date : 11.04.2022

